

# MARISH ACADEMY TRUST

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www.marishacademytrust.co.uk

Executive Headteacher: Mrs H G Denham B.A., M.Ed.

Deputy Headteachers: Mrs L Kelly, Miss A Court, Mr D Sinclair, Mrs N Gentles, Miss E Dowe

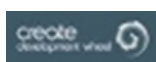


## Teaching and Learning Support Assistant – Person Specification

EXPERIENCE/DUTIES	ESSENTIAL	DESIRABLE
<b>Qualification/Experience</b>	<p>A GCSE pass (A*-C) in mathematics and English, or the equivalent.</p> <p>Experience of working in a school environment.</p>	<p>A relevant qualification in childcare and or education.</p> <p>Experience of working with a range of age groups within a learning environment.</p> <p>Fluency in a second language.</p> <p>General understanding of national/foundation stage curriculum and other basic learning programmes/strategies</p> <p>Basic understanding of children's needs in order to support them effectively.</p> <p>An awareness of how children learn.</p>
<b>Personal Competencies</b>	<p>Able to communicate effectively in English.</p> <p>Good literacy and numeracy skills</p> <p>Able to follow instructions and procedures.</p> <p>Able to clarify and explain instructions to pupils.</p> <p>Able to work with pupils within the school behaviour management policy.</p> <p>Able to assist with the organisation of the learning environment.</p> <p>Able to undertake routine tasks under the direction of the teacher</p>	<p>Able to prepare materials and display children's work.</p> <p>Able to maintain records and analyse progress</p> <p>Able to use equipment and technology to support learning – Computers, photocopier etc.</p> <p>Flexible and hard working.</p> <p>Integrity and confidentiality.</p>

	To have knowledge and understanding of safeguarding.	
<b>Interpersonal Skills</b>	<p>Able to work effectively with adult team members.</p> <p>Able to communicate effectively with pupils.</p> <p>Honest, reliable and trust worthy.</p> <p>Ability to take appropriate initiative and work independently.</p> <p>A commitment to modelling personal conduct that represents the school in the best light at all times</p>	<p>Ability to relate well to children and adults.</p> <p>Able to work constructively as part of a team, understanding classroom roles and responsibilities.</p> <p>A willingness and commitment to support the wider life of the school</p> <p>Able to assist with personal care.</p>
<b>Training and Development</b>	<p>Post holder is likely to participate in some school development activities and in service training in connection with the role.</p>	<p>Some post holders might undertake additional development training – leading to eg NVQ level 2, or Open College Network Certificate as part of preparation for higher level roles.</p> <p>Ability to communicate in Makaton or other augmented communication system such as PECS.</p>

**The school is committed to safeguarding children and young people. All post holders are subject to a satisfactory enhanced DBS (formerly know CRB) Disclosure**  
**All disabled applicants who meet the minimum criteria for the job will be invited to interview.**



*The Marish Academy Trust is a charitable company limited by guarantee registered in England and Wales (registered number 09073873)*

*Registered office: Marish Primary School, Swabey Road, Langley, SL3 8NZ.*

**“WORK TO BE OUTSTANDING. DESERVE TO BE OUTSTANDING. WILL BE OUTSTANDING!”**