

MARISH ACADEMY TRUST

MARISH PRIMARY SCHOOL

Tel: 01753 819900,

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post@marishandwillow.co.uk

WILLOW PRIMARY SCHOOL

Tel: 01753 551854,

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officewillow@marishandwillow.co.uk

www.marishacademytrust.co.uk

Executive Headteacher: Mrs H G Denham B.A., M.Ed.

Deputy Headteachers: Mrs L Kelly, Miss A Court, Mr D Sinclair, Mrs N Gentles, Miss E Dowe



General Kitchen Assistant – Job Description

MAIN DUTIES

- To assist with food preparation
- To assist with serving and clearing away meal
- Washing up and the cleaning of the kitchen premises and equipment
- Setting up and putting away dining tables
- Cleaning dining hall floor after lunch tables are cleared away
- To attend training sessions and meetings as required
- To undertake other duties appropriate to the post as required

COMPETENCIES

- Understand of food Hygiene Regulations and Health and Safety at Work
- Able to follow instructions
- Able to work independently and as part of a team
- Able to maintain an orderly and safe working environment
- Awareness of health and safety and understanding of manual handling guidance
- Able to operate kitchen equipment safely (training will be given as required)



The Marish Academy Trust is a charitable company limited by guarantee registered in England and Wales (registered number 09073873)

Registered office: Marish Primary School, Swabey Road, Langley, SL3 8NZ.

“WORK TO BE OUTSTANDING. DESERVE TO BE OUTSTANDING. WILL BE OUTSTANDING!”

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Kitchen Assistant Person Specification

	ESSENTIAL	DESIRABLE
Knowledge/ Qualifications		<ol style="list-style-type: none"> 1. Good Standard of Education 2. Basic Food Hygienic Certificate
Experience		<ol style="list-style-type: none"> 1. Experience and understanding of catering duties. 2. Experience in the use of various cleaning machinery and chemicals
Skills/ Abilities	<ol style="list-style-type: none"> 1. The ability to use common sense in the application of cleaning. 2. Able to understand Health and Safety procedures. 3. Able to accurately follow verbal instructions given by line manager 	<ol style="list-style-type: none"> 1. Ability to prioritise and organise work
Other	<ol style="list-style-type: none"> 1. Flexible and well organised. 	



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