

# MARISH ACADEMY TRUST

MARISH PRIMARY SCHOOL

Tel: 01753 819900,

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post@marishandwillow.co.uk

WILLOW PRIMARY SCHOOL

Tel: 01753 551854,

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officewillow@marishandwillow.co.uk

www.marishacademytrust.co.uk

Executive Headteacher: Mrs H G Denham B.A., M.Ed.

Deputy Headteachers: Mrs L Kelly, Miss A Court, Mr D Sinclair, Mrs N Gentles, Miss E Dowe



## Cleaner – Job Description

### MAIN DUTIES

- Carry out the cleaning of the interior of the school to agreed standards under the direction of the Cleaning Supervisor.
- Clean floors and rooms. including mopping, sweeping, vacuuming, dusting, picking up larger objects off the floor.
- Cleans restrooms, including restocking dispensers, emptying bins, cleaning and sanitising fixtures, cleaning mirrors, sweeping and mopping tile floors, and cleaning toilets and urinals.
- Assist in moving furniture e.g. desks and chairs.
- To check all equipment prior to work being carried out.
- Undertake annual deep cleaning activities as instructed by the Cleaning Supervisor.
- Report low stock levels of supplies to Cleaning Supervisor
- Maintain confidentiality.

### COMPETENCIES

- Able to follow instructions.
- Able to work independently and as part of a team.
- Able to maintain an orderly and safe working environment.
- Awareness of health and safety and understanding of manual handling guidance.
- Able to operate cleaning equipment safely.

### QUALIFICATIONS, TRAINING AND DEVELOPMENT

- No formal qualifications required.
- Post holder is likely to participate in some training in connection with the role.
- Comply with Control of Substances Hazardous to Health (COSHH) regulations.
- Able to develop knowledge and experience of the appropriate use of cleaning materials and equipment.

**The school is committed to safeguarding children and young people. All post holders are subject to a satisfactory enhanced DBS Disclosure Barring Service clearance.**

**All disabled applicants who meet the minimum criteria for the job will be invited to interview.**



*The Marish Academy Trust is a charitable company limited by guarantee registered in England and Wales (registered number 09073873)*

*Registered office: Marish Primary School, Swabey Road, Langley, SL3 8NZ.*

**"WORK TO BE OUTSTANDING. DESERVE TO BE OUTSTANDING. WILL BE OUTSTANDING!"**

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## Cleaner - Person Specification

	ESSENTIAL	DESIRABLE
Knowledge/ Qualifications		1. Good Standard of Education
Experience		1. Experience and understanding of cleaning duties. 2. Experience in the use of various cleaning machinery and chemicals
Skills/ Abilities	1. The ability to use common sense in the application of cleaning. 2. Able to understand Health and Safety procedures. 3. Able to accurately follow verbal instructions given by line manager	1. Ability to prioritise and organise work
Other	1. Flexible and well organised	



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