



MARISH



Academy Trust

Charging and Remissions Policy

Date: December 2015

Version: 3.0

Summary

This policy sets out when the Schools within Marish Academy Trust might charge a parent or carer for activities undertaken by a pupil and how these charges might be remitted.

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1 Charges

Education provided by Marish Academy Trust is free of charge, if it takes place wholly or mainly during school hours.

If the number of places available for a particular activity is limited, the Strategic Board reserve the right to decide which pupils should be given the opportunity to participate, without reference to parents' willingness or ability to make a voluntary contribution towards the cost.

Activities which take place mainly outside normal school hours are deemed "optional extras" and the Strategic Board reserve the right to charge to meet the cost of the provision of these activities.

When an activity takes place during and partly outside school hours, the Strategic Board reserve the right to implement these conditions:-

1.1 Day Visits/Visitors

Where a whole class will experience a visit that will enhance, enrich and bring relevance to the curriculum, then the Strategic Board reserves the right to ask for voluntary contributions. If insufficient voluntary contributions are received, the Strategic Board reserve the right to cancel the visit. No children will be excluded from the visit if their parents cannot or do not wish to make a contribution.

1.2 Residential Visits

Any venue selected must accept all the children of that age group. The Strategic Board reserve the right to charge directly to the parents the costs of travel, board and lodgings as the activity involves nights away from home. They also reserve the right to ask for voluntary contributions for all remaining costs, e.g. materials, books and equipment, entrance charges to facilities, and insurance. As in Day Visits, if insufficient voluntary contributions are received, the Strategic Board reserve the right to cancel the residential visit.

Should the visit be outside normal school hours e.g. during holidays then the Strategic Board reserve the right to charge the parents for all the costs.

1.3 Cooking/Craft

The Strategic Board reserve the right to charge for the cost of materials or ingredients.

1.4 Music

Should extra musical tuition be provided beyond the normal school musical activities or provision by the LEA, the Strategic Board reserves the right to charge for such tuition or costs.

1.5 Damage to Property

The Strategic Board reserves the right to ask parents to contribute to the cost of repairs or of replacing defaced, damaged or lost property where this is a result of a pupil's inappropriate behaviour.

2 Remissions

The Strategic Board may be able to provide financial support for children in difficult family circumstances or hardship, to attend day or residential school journeys. The Academy Leadership Team may also decide to subsidise activities for all children in receipt of Pupil Premium. Parents who are in financial hardship should write to the headteacher if they would like their case to be considered for remission.

3 Revision History

Version	Date	Author(s)	Comments
1.0	22 Nov 2011	HT	
2.0	Dec 2013	Ex HT	
3.0	Dec 2015	Ex HT	

4 Approval History

Version	Approved	Comments
1.0	Nov 2011	Governing Body
2.0	Dec 2013	Strategic Board
3.0	Dec 2015	Strategic Board