

APPENDIX 1

Care for Everyone and Everything. Show Good Manners at all times.

Follow instructions straight away.

Step One and Two

Behaviours	One or more things an adult can do	Support offered
Wondering around the classroom/ school	<ul style="list-style-type: none">○ Non- verbal gestures<ul style="list-style-type: none">✓ Eye contact✓ Frowns✓ Finger clicks ○ Planned ignoring ○ Remind children of expectations in Marish Academy Trust. Remind children of the Three Diamond Rules. ○ Change of seat	<ul style="list-style-type: none">○ Class teacher talk with child ○ Look for, and reward with stamps, the correct behaviour ○ Playground green cards ○ Stamps, certificates, stickers, class rewards (bouncy balls)
Calling out or interrupting the class		
Ignoring instructions		
Making silly noises		
Talking when asked to be silent		
Pushing in line		
Swinging on the chair		
Running in the corridor		
Being noisy around the school (movement between lessons/ breaks)		

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Step Three

Behaviours	One or more things an adult can do	Support offered
Repeated step 1 behaviour	→time out in classroom in which they need to complete a reflection sheet about their behaviour.	<ul style="list-style-type: none"> ○ Class teacher to talk with child ○ Rewards for good behaviour choices (stamps, stickers, certificates...)
General refusal to do anything including class work.		
Throwing objects in temper (i.e. pens, pencils, books...)	→if persistent (three in a week), letter to be sent home requesting a meeting with parents to discuss behaviour with class teacher and Phase Leader	<ul style="list-style-type: none"> ○ Playground green cards
Physically or verbally hurting someone		
Being rude/ disrespectful to an adult		
Lying	→ECM slip to be completed if child is persistently receiving step 3	<ul style="list-style-type: none"> ○ If persistent (three in a week), child to be put on a limited time behaviour monitoring program with set goals agreed by child, class teacher, phase leader and parent.
Swearing		
damaging classroom property (graffiting books or tables; snapping rulers...)		
Poor conduct whilst wearing school uniform (i.e. on a school trip)		

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Step 4

Behaviours	One or more things an adult can do	Support offered
Repeated step 3 behaviour	→ Sent to designated classroom in the school, with a reflection sheet to be completed	<ul style="list-style-type: none">○ Assistant Head to talk with child○ Rewards for good behaviour choices (stamps, stickers, certificates...)○ Playground green cards○ If persistent (two in a week), child to be put on a limited time behaviour monitoring program with set goals agreed by child, class teacher, phase leader and parent.
Leaving the classroom or teachers supervision without permission		
extreme rudeness		
intentional spitting at another person	→ If persistent (two in a week), letter to be sent home requesting a meeting with parents to discuss behaviour with class teacher and Assistant Head	
extreme physical or verbal abuse towards another person		
throwing dangerous objects	→ ECM slip to be completed if child is persistently receiving step 4 (more than 3 times in a half term)	
stealing		
encouraging physical aggression in others		

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Step 5

Behaviours	One or more things an adult can do	Support offered
Repeated step 4 behaviour	→Teacher to complete Step 5 slip and child is to accompanied to the front office	<ul style="list-style-type: none"> ○ Member of SLT (Assistant Head or Deputy Head) to talk with child ○ Rewards for good behaviour choices (stamps, stickers, certificates...) ○ Playground green cards ○ Learning Mentor
Serious challenge to authority		
Dangerous acts of vandalism	→Exclusion from the class and playground for rest of the day. Reflection sheet to be completed and filed with teacher’s Step 5 slip	
Bullying (persistent and targeted physical or verbal acts)		
Comments that are racist, homophobic or related to physical disabilities	→Parent to contacted and meeting arranged. Letter to be sent home confirming meeting and reasons for meeting. Behaviour targets to be discussed and set at meeting.	
Physical abuse to a member of staff		
Leaving school site without permission	→Child to be placed on a behaviour monitoring program for a set period and reviewed at the end of this period.	
Extreme behaviour that is violent or dangerous		
	→ECM slip to be completed	